**Ministry of Information & Broadcasting, Government of India**

**Scheme of Incentive for Foreign film Production in India**

**(**Incentives For Projects Involving Pure Animation, Post Production And Visual Effects Services**)**

**Application Form for Interim Approval**

(To be made within one month of execution of Contract between Indian PPA and Foreign Producer )

**For Film Facilitation Office (FFO) Use Only**

Date Received …………………………………………………………………

Application Reference No. ………………………………………………

**Section A – APPLICANT DETAILS**

**Title of Production:**

*1. Foreign Producer Details*

Applicant Company Name……………………………………………………

Country…………………………………………………………………………………

Registered Address……………………………………………………………….

Telephone……………………………………………………………………..………

Email…………………………………………………………………………………….. Website…………………………………………………………………………………

Company Authorized Person for the Production in India

Name……………………………………………………………………………………

Designation (in the aforementioned company)………………………

Registered Address………………………………………………………………

Country………………………..……………………………………………………..

Nationality…………………………………………………………………………..

Country of Citizenship …………………………………………………………

Passport Number…………………………………………………………………

Telephone…………………………………………………………………………..

Mobile………………………………………..………………………………………

Email……………………………..…………………….……………………………..

Tax Number……………………………………………………………………….

*2. India Post Production VFX and Animation Company Details*

India Company Name……………………………………………………………….

Registered Address ………………………………………………………………….

Telephone……………………………………………………………………….……….

Email ………………………………………………………………………………………

Website…………………………………………………………………………………….

Contact Person name……………………………………………………………….

Mobile…………………………………………………………..………………………….

PAN Number…………………………………………………………………………….

GST Registration Number……………………………………………………….

**Section B – PRODUCTION (ESTIMATE) DETAILS**

1. Format (Please tick relevant one)

* Animation Film
* Feature Film
* Commercial TV Shows/series
* Web Shows/ Series
* Documentary

1. Are you applying for additional bonus incentive for Significant Indian Content (Refer to clause 3.1.3 of guidelines). If yes, please provide details.
2. Date of Signing of Contract with Foreign Production Company
3. Production Completion Date in India
4. Completion date of full production until ready for release

Month……………... Year……………

**Details of Services**

1. List of Services proposed to be used with company names detailing out the estimated expenditure for each service used.

Example of services - Animation, Visual Effect (VFX), 3D conversion, Editing, Music and Scoring, Sound Design Editing and Mixing, Voice over, Subtitles, Colour Correction etc.

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Production Company Name | Type of Service | Estimated Expenditure |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

3. Total Post-production/VFx/Animation expenditure in India……………………………………………………

**Total Expenditure Details**

TotalIndia Production Expenses in INR (Details of local production spent, should be minimum INR 1 crores (Rupees 10 Million) ;

INR ………………………………………………………………………………….

**Section C - Relevant Questions**

* Has the applicant applied for incentives for any other production in India?
  + Yes No
* If Yes, please specify (with dates)
* Has the applicant received the incentives for any other production in India?
  + Yes No
* If Yes, please specify (with dates)
* Is the said project expected to receive any other incentive from any State Government in India?
  + Yes No
* If Yes, please specify
* Is the applicant expected to receive any other incentive from any other country for the said project?
  + Yes No
* If Yes, please specify

**Section D - Attachments Checklist**

***Applicants are requested to go through incentive guidelines and policy, carefully regarding the documentation required for reimbursement , to ensure that all correct documents are submitted.*** All required documents must be submitted in totality for FFO to accept the application.

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Document attached** | **Tick (if attached)** |
| 1. | Script or storyboard in the case of animation projects /Treatment (in case of postproduction  only projects) and/ or any material that provides a full description of the production. |  |
| 2. | Copy of a legally binding executed agreement between the Indian Post Production /VisualEffects/Animation company and the International Production Company covering the scope ofservices and specifying the costs thereof. The agreement should be signed by both parties and  duly franked. |  |
| 3. | Copy of Self Attested PAN Card of Indian Service Company |  |
| 4. | GST Registration Certificate of Indian Service Company |  |
| 5. | Company Registration Certificate of Indian Service Company |  |
| 6. | Authorisation Letter (Annexure 1) |  |
| 7. | Work schedule |  |
| 8. | Total itemized budget specifying the rate for each service and how they are arrived at i.e lumpsum per project, Mandays or rate per minute; for each service. |  |

\* Documents to be notarized by relevant Government Agency or Indian Embassy or Consulate. All documents must be translated in English and notarized along with documents in local Languages.

**Section E - Terms and Conditions**

☐ I/We Accept the Terms and Conditions of the Incentive scheme of the Ministry of Information & Broadcasting, Government of India.

DECLARATION BY APPLICANT

I…………………………………………………………….., in my capacity as…………………………on behalf of …………..hereby declare that the information in this application is an estimate of the project which we intent to complete in India. All the relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information (excluding estimated provided) is missing in the application and addenda is not accurate or that certain information was omitted, the FFO, Ministry of Information & Broadcasting can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

I also declare that,

* *‘Created in India’*credit and FFO logo shall appear in the final production rolling credits of the project at a prominent place and stating that it would be visible.
* The Trailer and Hi-res Poster image of the film shall be submitted to the FFO for display in the FFO Web Portal and other Marketing Collaterals that the FFO may create to promote filming in India, after the release of the said project.

This application (with any addenda), if successful, will form part of your contract with the FFO, Ministry of Information & Broadcasting.

Signature

Name

Signed at ………………………………………………….(Place) on ………………………………….. (Date)